**BOROUGH OF SAYREVILLE**

**MAYOR AND COUNCIL**

###### RE-ORGANIZATION MEETING

**JANUARY 1, 2017**

**12:00 P.M. MUNICIPAL BUILDING – COUNCIL CHAMBERS**

1. Meeting is called to order

2. Opening prayer:

* Invocation by Pastor Nancy Nardi of the Messiah Lutheran Church

3. Salute to the Flag

4. Clerk reads statement from the Middlesex County Clerk Certifying the Election of:

* Councilman Daniel Buchanan for a three-year term
* Councilman Ricci Melendez for a three-year term

 - Motion to have the Statements from the County Clerk be received & filed.

 Councilperson moves the Statement be received and

 filed. Seconded by Councilperson .

5. Oaths of Office Administered to:

* Councilman Daniel Buchanan
* Councilman Ricci Melendez

6. Statement of Publication

7. Roll Call/Attendance:

8. Mayor O’Brien presents Past Fire Chief Badge to:

* Past Chief: Vincent J. Waranowicz

 9. Clerk Administers Oaths of Office to the following Fire Chiefs:

* Fire Chief: George Gawron
* 1st Ass’t Chief: Steven Kanca
* 2nd Ass’t. Chief: Kevin Krushinski

10. Clerk Administers Oaths of Office to Sayreville Emergency Squad, Inc. Officers:

* President: Dexter Thomas
* Vice-President Dawid Gerlash
* Captain: Berkant Sivrikaya
* Ass’t. Captain: Kevin Ott
* 1st. Lt.: Mohamed Saadeldin
* 2nd Lt.: Peter Salas

11. Remarks of the Mayor and Council

12. Mayor O’Brien officially makes the following appointments:

 (Motion to approve on Roll Call vote for each).

* Borough Attorney – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Borough Engineer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Labor Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Borough Auditor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Bond Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor & Council Re-Organization Meeting

January 1, 2017

* Financial Advisor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Municipal Prosecutor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Public Defender – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel -Tax Matters–1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel – ABC Matters – 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel – Rent Leveling Board Matters – 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_
* Special Counsel – Other Matters – 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Litigation Counsel – 1 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Occupational Health Services– 1 year Term - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Presiding Judge – 3 Yr. Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Municipal Planner – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Appointing Special Counsel – Water Matters \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Public Agency Compliance Officer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. **Council President** nominated for the year **2017** – Co. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Official designation of the **Standing Committees for the year 2017** made:

 (moved and seconded).

**ADMINISTRATIVE & FINANCE: 1) Co. Mary J. Novak**

 **2) Co. Victoria Kilpatrick**

 **3) Co. Ricci Melendez**

**PLANNING & ZONING: 2) Co. Pasquale Lembo**

 **3) Co. Mary J. Novak**

 **3) Co. Victoria Kilpatrick**

**PUBLIC SAFETY: 1) Co. Steven Grillo**

 **2) Co. Pasquale Lembo**

 **3) Co. Daniel Buchanan**

**PUBLIC WORKS: 1) Co. Victoria Kilpatrick**

 **2) Co. Daniel Buchanan**

 **3) Co. Steven Grillo**

**RECREATION: 1) Co. Ricci Melendez**

 **2) Co. Steven Grillo**

 **3) Co. Mary J. Novak**

**WATER & SEWER/ENVIRONMENTAL: 1) Co. Daniel Buchanan**

 **2) Co. Ricci Melendez**

 **3) Co. Pasquale Lembo**

Mayor & Council Re-Organization Meeting

January 1, 2017

15. Appointments to various Boards & Commissions

16. Public Hearing and Approval of Consent Agenda Resolutions

 (***motion*** ***to close public hearing and approve Consent Agenda Resolutions***

 ***on Roll Call vote.)***

17. Public Portion

 18. Closing Prayer:

* Benediction by Pastor Nancy Nardi of the Messiah Lutheran Church

19. Adjournment

 **January 1, 2017**

**16. RESOLUTIONS FOR CONSIDERATION**:

2017-1 Rules of Order

2017-2 Scheduling Standing Committee and Council Meetings 2017

2017-3 Establishing a Cash Management Plan and naming official depositories for

 the Borough of Sayreville

2017-4 Authorizing the re-opening of petty cash funds for various departments

2017-5 Requiring Tax Collector and Treasurer to furnish bonds

2017-6 Temporary Budget Appropriations – 2017

2017-7 Confirming operable procedure for the settlement of claims against the

 Borough

2017-8 Clarifying power of Council President to solemnize marriages when Council President is acting in the capacity of Acting Mayor.

2017-9 Designating the Official Newspaper

2017-10 Appointing Borough Engineer

2017-11 Appointing Labor Counsel

2017-12 Appointing Auditor

2017-13 Appointing Bond Counsel

2017-14 Appointing Financial Advisor

2017-15 Municipal Prosecutor

2017-16 Appointing Public Defender

2017-17 Appointing Special Counsel - Tax Matters

2017-18 Appointing Special Counsel – ABC Matters

2017-19 Appointing Special Counsel – Rent Leveling Board Matters

2017-20 Appointing Special Counsel – Other Matters

2017-21 Occupational Health Services/Alt. Borough Physician

2017-22 Appointing a Presiding Judge

2017-23 Appointing Municipal Planner

2017-24 Appointing Special Counsel – Water Matters

2017-25 Public Agency Compliance Officer

2017-26 Authorizing Special Tax Counsel to file petitions, complaints, answers and counterclaims in the Tax Court of the State of New Jersey.

**MAYOR AND COUNCIL - BOROUGH OF SAYREVILLE**

###### RE-ORGANIZATION MEETING AGENDA

**JANUARY 1, 2017**

**CLERK’S COPY**

1. Meeting is called to order

2. Opening prayer:

* Invocation by Pastor Nancy Nardi

3. Salute to the Flag

 & National Anthem Sung By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Clerk reads statement from the Middlesex County Clerk Certifying the Election of:

 **Please be advised that Statements have been received from the Middlesex County Clerk certifying the election of ”:**

* Councilman Daniel Buchanan for a three-year term
* Councilman Ricci Melendez for a three-year term

 Councilperson moved the Statement be received and

 filed. Seconded by Councilperson .

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| **Ayes** |  |  |  |  |  |  |
| **Nays** |  |  |  |  |  |  |
| **Abstain** |  |  |  |  |  |  |
| **Absent** |  |  |  |  |  |  |

5. Oaths of Office Administered to:

* Councilman Daniel Buchanan
* Councilman Ricci Melendez

6. Statement of Publication

 **Take Notice that this Re-Organization Meeting of the Mayor and Borough Council**

 **being held on Sunday, January 1, 2017 has been posted and advertised in accordance with the open Public Meetings Act, Chapter 231, P.L. 1975.**

7. Roll Call/Attendance:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| Present |  |  |  |  |  |  |
| Absent |  |  |  |  |  |  |
|  | **Mayor** | **BA** | **CFO** | **Eng.** | **Atty** |  |
| Present |  |  |  |  |  |  |
| Absent |   |  |  |  |  |  |
|  |  |  |  |  |  |  |

8. Mayor O’Brien presents Past Fire Chief Badge to:

* Past Chief: Vincent J. Waranowicz

 9. Clerk Administers Oaths of Office to the following Fire Chiefs:

* Fire Chief: George Gawron
* 1st Ass’t Chief: Steven Kanca
* 2nd Ass’t. Chief: Kevin Krushinski

10. Clerk Administers Oaths of Office to Sayreville Emergency Squad, Inc. Officers:

* President: Dexter Thomas
* Vice-President Dawid Gerlash
* Captain: Berkant Sivrikaya
* Ass’t. Captain: Kevin Ott
* 1st. Lt.: Mohamed Saadeldin
* 2nd Lt.: Peter Salas

11. Remarks of the Council

12. Mayor O’Brien officially makes the following appointments:

 (Motion to approve on Roll Call vote for each).

* Borough Attorney – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Borough Engineer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Labor Counsel – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Borough Auditor – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
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* Public Agency Compliance Officer – 1 Year Term \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. **Council President nominated for the year 2017** – Co. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion\_\_\_\_\_\_, 2nd \_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| **Ayes** |  |  |  |  |  |  |
| **Nays** |  |  |  |  |  |  |
| **Abstain** |  |  |  |  |  |  |
| **Absent** |  |  |  |  |  |  |

14. Official designation of the **Standing Committees for the year 2017** made:

 (moved and seconded).

Motion\_\_\_\_\_\_, 2nd \_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| **Ayes** |  |  |  |  |  |  |
| **Nays** |  |  |  |  |  |  |
| **Abstain** |  |  |  |  |  |  |
| **Absent** |  |  |  |  |  |  |

**ADMINISTRATIVE & FINANCE: 1) Co. Mary J. Novak**

 **2) Co. Victoria Kilpatrick**

 **3) Co. Ricci Melendez**

**PLANNING & ZONING: 2) Co. Pasquale Lembo**

 **3) Co. Mary J. Novak**

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16. Public Hearing and Approval of Consent Agenda Resolutions

 (***motion*** ***to close public hearing and approve Consent Agenda Resolutions***

 ***on Roll Call vote.)***

Motion\_\_\_\_\_\_, 2nd \_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| **Ayes** |  |  |  |  |  |  |
| **Nays** |  |  |  |  |  |  |
| **Abstain** |  |  |  |  |  |  |
| **Absent** |  |  |  |  |  |  |

17. Public Portion

Motion\_\_\_\_\_\_, 2nd \_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| **Ayes** |  |  |  |  |  |  |
| **Nays** |  |  |  |  |  |  |
| **Abstain** |  |  |  |  |  |  |
| **Absent** |  |  |  |  |  |  |

 18. Closing Prayer:

* Benediction by Pastor Nancy Nardi of the Messiah Lutheran Church

19. Adjournment

Motion\_\_\_\_\_\_, 2nd \_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Buchanan** | **Grillo** | **Kilpatrick** | **Lembo** | **Melendez** | **Novak** |
| **Ayes** |  |  |  |  |  |  |
| **Nays** |  |  |  |  |  |  |
| **Abstain** |  |  |  |  |  |  |
| **Absent** |  |  |  |  |  |  |